

# 2010 Artist Market Artist Information

The 2010 Artist Market will take place each Saturday from June 5, thru August 28, 2010. The location will be in Cheapside Park, to the right of the Lexington Farmers Market if you are facing from Main Street. The hours for the Artist Market will be 8:00a.m. – 2:00p.m. There will be no Artist Market on July 3<sup>rd</sup>.

## Booth Information & Product

- Approximately 20 artists can be accommodated each Saturday.
- The booth display size is 10' x 10'.
- *The artist is responsible for providing everything necessary, including all display structures, chairs, tables, etc.* No electricity will be provided and we are strictly prohibited from tapping any nearby outlets.
- Specific booth location assignments will not be made, all spaces will be first come, first served. Any spaces must be approved by the DLC Event Coordinator prior to set-up. No assignments will be made before 7:00am, and the DLC reserves the right to move any artist who sets up without approval. This is done to maximize space in the park.
- **The arts and crafts that will be sold must be the original work of the artist, and the artist must be onsite.** Any retail, imported, or consigned products are prohibited. Final decision on appropriateness of product lies with the Downtown Lexington Corporation.
- **The Downtown Lexington Corporation does not have a "no compete" policy among vendors.** While we try not to fill the market with all of the same product, there is enough space for multiple vendors of the same general craft, i.e. jewelry, pottery, clothing. If this is a concern, please contact the DLC prior to submitting your application.

## Loading & Unloading

- For your convenience, you may pull up along Main Street for loading and unloading only. You will be allowed to stop for 15 minutes to unload and must unload no later than 8:00am. Please be prepared to provide your own dolly, wagon, etc., to unload and load, as these items *will not* be provided. No Artist Market vendor vehicles will be allowed to remain parked on Main St. Parking will be provided in the Financial Center Garage at no charge.

## Kentucky Sales Tax

- Each exhibitor is responsible for collecting and reporting Kentucky State sales tax (6% of all sales).
- To obtain a business tax ID # an/or KY sales tax forms, contact the KY Dept of Revenue, Division of Sales and Use Tax at 502-564-5170 or visit <http://revenue.ky.gov/business/salesanduse.htm>

## Applications & Scheduling

- Include a completed and signed application, three photos (digital only) of sample products and payment made payable to *Downtown Lexington Corporation*.
- Each artist must exhibit at least three Saturdays for the summer. There are a total of twelve Saturdays on the schedule.
- **Juried 2008-2010 Mayfest artists need not send photos – we already have them!**

## Selection & Notification

- This is not a juried show; however, the DLC reserves the exclusive rights to evaluate the sample photos for quality and originality, to question the artist about their products and to deny any artist entry for any reason.
- Reservations for each day are made on a first-come, first-serve basis. Notification to the artists will be made via e-mail only.

## Fees

- \$30.00 for each Saturday, minimum of any three days = \$90
- Any Six Saturdays for \$125.00 (\$20.83 per day)
- All twelve Saturdays for \$200.00 (\$16.67 per day)
- 2010 Mayfest Arts Fair vendors receive one day free with three Saturday commitment. Limit one free day per Artist Vendor.

# 2010 Artist Market Application

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Business Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Website \_\_\_\_\_

Email Address \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Fax # \_\_\_\_\_ Tax ID \_\_\_\_\_

**CATEGORY: (All work must be original, by the artist. NO retail resale will be permitted)**

\_\_\_\_\_ 2D/3D MIXED MEDIA  
\_\_\_\_\_ BATH & BODY  
\_\_\_\_\_ CANDLES  
\_\_\_\_\_ CERAMICS  
\_\_\_\_\_ COMPUTER ART  
\_\_\_\_\_ DRAWING/PASTELS  
\_\_\_\_\_ FIBER

\_\_\_\_\_ GARDEN  
\_\_\_\_\_ GLASS  
\_\_\_\_\_ GRAPHICS  
\_\_\_\_\_ JEWELRY  
\_\_\_\_\_ LEATHER  
\_\_\_\_\_ METALWORKS  
\_\_\_\_\_ PAINTING

\_\_\_\_\_ PAPER  
\_\_\_\_\_ PHOTOGRAPHY  
\_\_\_\_\_ POTPOURI  
\_\_\_\_\_ PRINTMAKING  
\_\_\_\_\_ SCULPTURE  
\_\_\_\_\_ WOOD  
\_\_\_\_\_ OTHER

Each artist will have a 10X10 booth space. Please provide a detailed description of your booth set-up.

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Please indicate which dates you would like to be considered. Space is limited and available booth spaces will be filled on a first-come first-served basis. **Artists must exhibit a minimum of 3 days.**

- June 5  June 12  June 19  June 26  July 10  July 17  July 23  July 31  
 August 7  August 14  August 21  August 28 (Note, there will be no Artist's Market on July 3)

**Fees:** \$30.00 per day, minimum of three days (\$90), six days for \$125.00 (\$20.83 per day), or the entire series for \$200.00 (\$16.67 per day). Make checks payable to *Downtown Lexington Corporation*. We also accept Visa, MasterCard, & Discover. Price for Mayfest Art Vendors signing up for 11 days and receiving one free day is \$175.

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Card Number \_\_\_\_\_ Expiration \_\_\_\_\_ CVV2: (three digit code on back) \_\_\_\_\_ Billing Zip Code \_\_\_\_\_  
Date \_\_\_\_\_

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Billing Address

Cardholder Signature

## 2010 Artist Market Artist Contract

**This agreement is entered into, by and between the Downtown Lexington Corporation and the artist named below.**

***The artist will comply with the following regulations:***

1. If the artist intends to sell merchandise for profit, the artist must have a social security or tax identification number and is responsible for the collection and payment of all applicable sales tax to the Revenue Cabinet of the Commonwealth of Kentucky.
2. All work **must be the original work of the artist. NO retail or resell** items allowed. The Artist's inventory is subject to inspection and review by a DLC representative and if manufactured products are found, the items will be subject to removal, and the Artist risks forfeiture of the booth space **with no refunds**.
3. Artist will provide their own equipment and set-up to the approval of the DLC.
4. Artist space must be left in a condition equal to or better than the condition it was found in prior to set-up.
5. Artist may place signage on their booth only. Signage must be provided by the artist.
6. In the event of heavy rain and/or thunderstorms, the Artists Market will be cancelled. However, if an artist is equipped to set up in the rain, the artist may do so at their own discretion. No refunds are made due to inclement weather.
7. The Artists Market Committee reserves the right to refuse participation to any artist who does not comply with the terms and conditions of this agreement.

In consideration of being permitted to take part in the Artist Market, the participant hereby releases, absolves, indemnifies, holds harmless, and waives all claims against the Downtown Lexington Corporation, the Lexington-Fayette Urban County Government, and their employees, and any sponsors for any losses or injuries of any kind whatsoever arising out of the operation of the artist's booth or business.

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**Name**

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**Business Name**

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**Date**

**Please mail applications & fees to:**

**Downtown Lexington Corporation  
P.O. Box 1179  
Lexington, Kentucky 40588-1179  
Attn: Artist Market**