

# 2012 MAYFEST ARTS FAIR

## Farmers Market Vendor Application

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (Day): \_\_\_\_\_ Phone (Evening): \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

**About Your Product (check all that apply):**

- |                                  |                                     |
|----------------------------------|-------------------------------------|
| <input type="checkbox"/> Herbs   | <input type="checkbox"/> Seafood    |
| <input type="checkbox"/> Honey   | <input type="checkbox"/> Vegetables |
| <input type="checkbox"/> Flowers | <input type="checkbox"/> Plants     |
| <input type="checkbox"/> Fruits  | <input type="checkbox"/> Preserves  |

**Please tell us about the photos of your work that you sent with your application:**

(\*\* Photos of work must be submitted on CD (no slides); prints or emailed images ok only with advance notice \*\*)

**Photo**

#	Description of Product	Size/Dimensions of Item	Price
#1:	_____	_____	_____
#2:	_____	_____	_____
#3:	_____	_____	_____

**Please describe your booth set-up:**

Photo of booth not available

**If accepted into Mayfest, your business information and one of your submission photos will be posted on our website. Please check any of the above information you would like visible to the public:**

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> First and Last Name | <input type="checkbox"/> Business Name | <input type="checkbox"/> Full Mailing Address | <input type="checkbox"/> City and State Only |
| <input type="checkbox"/> Day Phone           | <input type="checkbox"/> Evening Phone | <input type="checkbox"/> Website              | <input type="checkbox"/> Email Address       |

**Print Names Clearly for Additional Nametags:** \_\_\_\_\_

**Choose your load-in block** (exact arrival time sent later):  Fri, 6 p.m. – 9 p.m.  Sat, 6:30 a.m. - 9:30 a.m.

**Number of 12' x 12' booth spaces:** \_\_\_\_\_ Will multiple spaces be adjoining as one booth?  Yes  No

**Do you need access to water (e.g. for watering plants):**  Yes  No

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# MAYFEST ARTIST OBLIGATIONS AND AGREEMENTS

## Kentucky State Sales Tax

- Vendor is responsible for collecting and reporting Kentucky State sales tax in the amount of 6% of all sales.
- To obtain the proper KY State sales tax forms, contact Mary Jo Riddel at the KY Department of Revenue, at 502-564-9493.
- A list of participating vendors from Mayfest may be forwarded to the KY Department of Revenue should it be requested.

## Agreements with the DLC

By submitting this application, the Artist named below enters into the following agreement with the Downtown Lexington Corporation:

- By signing below, the Vendor certifies that they will be selling only product grown from seed and not including any product from purchased "starts", seedlings or mixes.
- The DLC is not obligated to honor requests for physical booth location within the festival. The DLC will take into consideration the welfare of live products such as plants when assigning booth location.
- Vendor will provide own equipment, and set up to the approval of the Downtown Lexington Corporation.
- Although security will be provided over Friday and Saturday night, the DLC is not responsible for loss, theft or damage arising as a result of the Vendor's sole discretion to leave product in the booth overnight.
- Booth space must be left in equal to or better condition than it was prior to the festival.
- Invited Vendors will pay a \$50 participation fee per 12' x 12' booth space to the Downtown Lexington Corporation. This fee is deemed fully earned upon payment and no refunds will be made. ***This is a rain or shine event.***
- Vendor agrees to comply with stated Mayfest standards and rules to be sent in the contract and acceptance packet.
- The Downtown Lexington Corporation reserves the right to refuse participation to any Vendor who does not comply with the terms and conditions of this agreement.
- Vendors may not pack up and/or leave until the end of each festival day. If the Vendor does not attend the festival one or both days, this is at the discretion of the Vendor and no refunds will be given.
- The Vendor is responsible for the collection and payment of all applicable sales tax to the Kentucky State Department of Revenue. The DLC is not responsible for providing sales tax forms to the Vendor and is not obligated to report any information about the Artist to the Department of Revenue.

In consideration of being permitted to take part in Mayfest, the Vendor hereby releases, absolves, indemnifies, holds harmless and waives all claims against Mayfest, the Downtown Lexington Corporation, the Lexington-Fayette Urban County Government, the Division of Parks and Recreation, their employees, and any other sponsors, for any losses of injuries of any kind whatsoever arising out of the operation of the Vendor's booth or business.

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Signature of Applicant

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Date

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## Application Checklist:

- Completed application
- \$25 Late Fee if application submitted after February 10, 2012 (Late App. Deadline February 17, 2010).
- Mail application to: Downtown Lexington Corporation, P.O. Box 1179, Lexington, KY 40588-1179, Attn: Mayfest