

# 2012 MAYFEST ARTS FAIR

## Artist Vendor Application

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (Day): \_\_\_\_\_ Phone (Evening): \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

**Category (check all that apply):**

- |                                       |   |                                      |  |
|---------------------------------------|---|--------------------------------------|--|
| <input type="checkbox"/> Bath & Body  | <input type="checkbox"/> Fiber & Textiles | <input type="checkbox"/> Metalworks  | <input type="checkbox"/> Printmaking       |
| <input type="checkbox"/> Candles      | <input type="checkbox"/> Glass            | <input type="checkbox"/> Painting    | <input type="checkbox"/> 2D/3D Mixed Media |
| <input type="checkbox"/> Ceramics     | <input type="checkbox"/> Jewelry          | <input type="checkbox"/> Paper       | <input type="checkbox"/> Wood              |
| <input type="checkbox"/> Computer Art | <input type="checkbox"/> Leather          | <input type="checkbox"/> Photography | <input type="checkbox"/> Other: _____      |

**About Your Product (check all that apply):**

- I will be selling items that are all made by my own hands.
- I will be selling items that are all designed by me, but made by me and other people.
- I will be selling "Free Trade" items – items made by hand by people in another country. (I am prepared to provide a signed affidavit and photos to the effect.)
- I will be selling items that are not made by me but that are assembled materials or items I have embellished.

**Please tell us about the photos of your work that you sent with your application:**

(\*\* Photos of work must be submitted on CD, prints, or emailed images\*\*)

**Photo**

#	Description of Work	Size/Dimensions of Item	Price
#1:	_____	_____	_____
#2:	_____	_____	_____
#3:	_____	_____	_____

**Please describe your booth set-up:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**If accepted into Mayfest, your business information and one of your submission photos will be posted on our website. Please check any of the above information you would like visible to the public:**

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> First and Last Name | <input type="checkbox"/> Business Name | <input type="checkbox"/> Full Mailing Address | <input type="checkbox"/> City and State Only |
| <input type="checkbox"/> Day Phone           | <input type="checkbox"/> Evening Phone | <input type="checkbox"/> Website              | <input type="checkbox"/> Email Address       |

**Print Names Clearly for Additional Nametags:** \_\_\_\_\_

\_\_\_\_\_

**Please choose your load-in block (exact arrival time sent later):**     Fri, 6pm - 9pm     Sat, 6:30a - 9:30a

**Number of 12' x 12' booth spaces:** \_\_\_\_\_ Will multiple spaces be adjoining as one booth? \_\_\_\_\_

**(Over for page 2)**

# MAYFEST ARTIST OBLIGATIONS AND AGREEMENTS

## Kentucky State Sales Tax

- Each exhibitor is responsible for collecting and reporting Kentucky state sales tax in the amount of 6% of all sales.
- To obtain the proper Kentucky state sales tax forms, contact Mary Jo Riddel at the Kentucky Department of Revenue, at 502-564-9493.
- A list of participating vendors from Mayfest may be forwarded to the Kentucky Department of Revenue should it be requested.

## Agreements with the Downtown Lexington Corporation

By submitting this application, the Artist named below enters into the following agreement with the Downtown Lexington Corporation:

- Artist will pay a \$25 non-refundable application fee, due with the submission of this application.
- Artist agrees to submit to the jury process and accept the results of the jury scores as regards to acceptance into the festival and booth placement.
- The DLC is not obligated to honor requests for physical booth location within the festival.
- Artist will provide own equipment, and set up to the approval of the Downtown Lexington Corporation.
- Although security will be provided over Friday and Saturday night, the DLC is not responsible for loss, theft or damage arising as a result of the Vendor's sole discretion to leave product in the booth overnight.
- Booth space must be left in equal to or better condition than it was prior to the festival.
- Invited Artists will pay a \$125 participation fee per booth space to the Downtown Lexington Corporation. This fee is deemed fully earned upon payment and no refunds will be made. ***This is a rain or shine event.***
- Artist agrees to comply with stated Mayfest standards and rules to be sent in acceptance packet.
- The Downtown Lexington Corporation reserves the right to refuse participation to any Artist who does not comply with the terms and conditions of this agreement.
- Vendors may not pack up and/or leave until the end of each festival day. If the vendor does not attend the festival one or both days, this is at the discretion of the Artist and no refunds will be given.
- The Artist is responsible for the collection and payment of all applicable sales tax to the Kentucky State Department of Revenue. The DLC is not responsible for providing sales tax forms to the Artist and is not obligated to report any information about the Artist to the Department of Revenue.

In consideration of being permitted to take part in Mayfest Arts Fair, the Artist hereby releases, absolves, indemnifies, holds harmless and waives all claims against Mayfest Arts Fair, the Downtown Lexington Corporation, the Lexington-Fayette Urban County Government, the Division of Parks and Recreation, their employees, and any other sponsors, for any losses or injuries of any kind whatsoever arising out of the operation of the Artist's booth or business.

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Signature of Applicant

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Date

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## Application Checklist:

- Completed application
- \$25 non-refundable application fee (check payable to: Downtown Lexington Corporation, Visa, MC, Discover below, Credit card charges will carry an additional \$2.50 service charge)
- Additional \$25 Late Fee if application submitted after February 10, 2012 (Late App. Deadline February 17, 2012)
- 3 Photos of artwork and 1 photo of booth setup e-mailed to [laura@downtownlex.com](mailto:laura@downtownlex.com) or submitted via CD
- Mail application to: Downtown Lexington Corporation, P.O. Box 1179, Lexington, KY 40588-1179, Attn: Mayfest

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Card Number

Expiration Date

CVV2: (three digit code on back)

Billing Zip Code

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Billing Address

Cardholder Signature